



## **NHSACA EXECUTIVE COMMITTEE MEETING**

**Spring 2020 – Zoom Meeting**

**Saturday, June 13 – 9:00 AM Start**

### **AGENDA**

- Call to Order: President Ted Schroeder  
Ted called the meeting to order at 9:00 a.m.
- Appointment of recording secretary: Executive Director, Dave Dougherty
- Appointment of Parliamentarian: Tim Wallstrum
- Roll Call
- NHSACA Executive Committee members: Comments/Reports/Communications
  - President: Ted Schroeder

Ted hopes everyone's families are all doing well. He stated his appreciation for all of the time everyone has put in with the extra meetings we have had.

- 1<sup>st</sup> Vice President: Rocky Ruhl

No Report

- 2<sup>nd</sup> Vice President: Justin Davie

No Report

- 3<sup>rd</sup> Vice President: Tim Wallstrum

No Report

- Immediate Past President: Joe Cliffe

Joe stated that we made some difficult decisions, which are the right decisions and noted that support from the entire board was resounding.

- State Executive Secretaries Representative: Darin Boysen

No Report

- Executive Director: Dave Dougherty

Dave reported he visited with John Schumacher who will be retiring Jan 1 as the MHSCA Executive Director. John will introduce Dave to the new Executive Director and help to bring him on board.

- Additional items to be added to the agenda:

Ted added one item to agenda item 3. Justin indicated he had some items to bring up at the end of the meeting.



- 1) Fall 2019 NHSACA Executive Committee Minutes (emailed to committee): Dave

Rocky moved to accept the minutes of the Special Meeting of May 7<sup>th</sup>. Seconded by Justin. The motion carried.

Joe moved to accept the minutes of last fall's meeting. Seconded by Rocky. Motion carried.

- 2) Financial Report: Dave and Danell
  - a) Bank Statement/Financial Statement:  
Sent by Dave

Danell reviewed the Financial Statement, Balance Sheet, Bank Reconciliation document, Profit and Loss Statement and the current Bank Statement. There is a balance of \$110,563.21. There was a very good Discussion on all of these reports. Darin moved to approve the financial report, seconded by Joe. The motion carried.

- b) Budget, YTD (2020 NHSACA Current Financial Spreadsheet)  
Sent by Dave

Refer to 2a.

- c) Outstanding Bills/Upcoming bills/expenses

No additional bills are owed in this section.

- a. National Office Salary Owed: July 1, \$17,500.00

The next paycheck to Danell will be cut on July 1. This will cover the entire salary for the 2019-20 FY.

- b. Executive Director expenses (Ted Receives documentation)

A bill for \$275.00 was presented by Dave for the \$55.00/month cell phone stipend he receives. This will cover the cell phone through the end of the FY. Darin talked about increasing the plan to include a hot spot capability. It is something that has made a very positive difference for him in NE. The cost is \$15.00. No action was taken at this time, but we will continue to evaluate this. Dave also reported that the number of outstanding bills and reimbursements have significantly decreased as we are now using the NHSACA debit card.

- c. Outstanding Bills (Work has begun on these items, payment due later)

- i. Biographies:

Dave reported that Hutch completed his COTY biographies and that he was paid \$500.00 for this work. He will be paid the additional \$500.00 next year when the Hall of Fame Biographies are completed.



3) 2020 Committee Assignments: Ted, Dave  
a. Review of new Committees

Ted reviewed the appointments to the standing committees. The standing committees include:

1. Awards, Nominations and Credentials Committee
2. Bylaws, Policies, and Procedures Committee
3. Professional Education Committee
4. Region Directors, Growth, and Development Committee
5. Hall of Fame Committee
6. Publications, Resolutions, and Social Media Committee

The discussion on the committees included the need to amend the bylaws to include the change in the committees.

Ted identified the members of each committee in three groups:

- a. New board members
- b. Active board members
- c. Inactive board members

Dave notified Ted and the committee there are two new at-large members on the board from Arizona. Dave Silcox the ACA president and Tim Sanford the ACA treasurer.

b. Definitions and Responsibilities of each committee

There was discussion on the difficulty of placing members in the committees. There should be an attempt to place members of the board on committees they have a passion to serve on and where their skills and passions align. It can be difficult as we need to make the committees comparable in size and as board members change their can be competing needs for the committees.

The discussion moved to the definitions and responsibilities of each committee. Following a good discussion, it was decided the Executive Committee would present each committee with requests for items we would like them to review and begin to work on as soon as possible. It will be left to the Bylaws, Policies and Procedures Committee to work with each committee to update the Policies and Procedures manual. It was decided that the Executive Committee would “Encourage” each committee to utilize “Zoom Meetings” to carry out their work. A discussion took place on whether Dave should establish a zoom account for NHSACA in his name. No decision was made. Ted will look into the possibility of Zoom providing the NHSACA with a free Zoom account as they do for educational entities.

The following requests/suggestions below will be presented to each committee:

**Bylaws, Policies, and Procedures Committee**

Define the committee and its responsibilities. Identify any current items in the bylaws that are not actually being followed at this time and propose changes to rectify this. On an annual basis, review the bylaws and the needs of the association, and propose any bylaw changes that may be needed. Identify the definitions and duties of each standing committee. Contact each committee and request that they update and policies and procedures used to do the work of their committee.

**Awards, Nominations and Credentials Committee**

Determine the design for the Kathy Holloway Award. Dave will provide them information for Awards Unlimited. Proof Dave’s COTY slide show for the COTY banquet. Gather information from the AD for



each of the COTY finalists that is unique to that finalist. Monitor the growth of girls wrestling in our member states.

### **Hall of Fame Committee**

Create Power Point Slide show for Hall of Fame banquet. Dave will provide the template. Template will provide the school the opportunity to place their logo on the slide. Communicate with all of the Hall of Fame inductees on a continuing basis leading up to the convention. Take on the roll of Ambassadors for the inductees during the convention.

### **.Region Directors, Growth, and Development Committee**

Continue work with single-sport associations. Work on all types of sponsorships, including corporate and school. Potential to add school logo on COTY slide for \$25.00. Look at new levels on membership to increase revenue.

### **Publications, Resolutions, and Social Media Committee**

Develop resolution immediately to present to the Executive Committee for approval addressing current social issue(s).

Create one resolution each month to present to the Executive Committee for approval and placement on the website.

Have the Ad Hoc committee continue its work with the website.

### **Professional Education Committee**

Continue work with current educational partners. Work to establish a partnership with Sports U. Darin and Ted will identify opportunities to establish education partnerships with new organizations.

#### **4) Review of Sport Chairs: Joe, Tim**

Dave presented the Sport Chair appointment schedule and noted that a number of sport chairs were completing their 3 year term this year. Asked what we should do with this. It was decided that all sport chairs willing to serve an additional year would be carried over to next year. Dave will contact Kristen McWilliams from Florida to see if she is interested in the GXC position when James Ford completes his term next year.

#### **5) NHSACA Awards: Dave Dougherty**

Dave reported that the DSA awards have been ordered and will be shipped to the Executive Directors for each state.

##### **a) Distinguished Service Awards**

- i. Region 3 – Kentucky: Jimmie Reed
- ii. Region 4 – Illinois: Drew Potthoff
- iii. Region 6 – North Dakota: Rod and Karen Hardie (ND will pay for one)
- iv. Region 7 – Oregon: Chris Knudsen



- 6) 3<sup>rd</sup> Vice President Discussion
  - a) Carry over Dan Mitchell
  - b) Open up additional applications

Following a long discussion reviewing the process and bylaws it was felt that when we “postponed” the 2020 convention to 2021 the only names that would appear on the ballot would be those persons who submitted their application materials by May 1, 2020. Darin made a motion stating that Dan Mitchell is the only nominee for the 3<sup>rd</sup> VP position at the 2021 convention and will be the only name to appear on the ballot. Seconded by Tim. The motion passed unanimously.

- 7) Updates on Sponsorships: Ted Schroeder, Darin Boysen, Dave Dougherty

These items were all tabled to the July meeting.

- a) Affinity Group: Ted
- b) Great American Media Services plus 40 Under 40: Dave
- c) 3DI Coaching: Darin and Dave
- d) Glazier Clinics: Darin and Dave

- 8) Additional Agenda Items

Justin Davie brought up the role of technology in NHSACA. That we should be looking at new technologies to meet our mission. Some of the technologies he brought up were Zoom, Podcasts, Audible, etc. There was a good discussion on this topic and further discussions will take place.

- 9) Next Executive Committee Meeting

The next meeting was set for July 21 at 7:00 p.m. through Zoom.

- 10) Adjournment

At 11:26, Dave moved we adjourn. President Ted adjourned the meeting.